

POPI Privacy Policy Statement

Respecting and protecting your Personal Information is very important to us. It is also a Constitutional right, legal, and good business practice requirement, which we regard highly.

In line with the requirements of the Protection of Personal Information Act, 4 of 3013 (the Act), we:

- Accept joint responsibility and accountability to responsibly manage and protect your Personal Information when providing you with Legal Services;
- Undertake to collect and access your Personal Information directly from you or from a third party with your prior and written approval while respecting your right to withdraw your consent for the processing of your Personal Information;
- Undertake to only collect and process Personal Information that is necessary for us to obtain the required information to be able to institute legal action on your behalf;
- Undertake not to share your Personal Information with any third party, other than the information which needs to be contained in the legal documents and/or information which needs to be made available after a successful suit;
- Undertake to be open and transparent regarding the Personal Information being collected, the reason for and manner of collection of such information;
- Undertake to safeguard and protect your Personal Information in our possession through the necessary technological and operations processes;
- Undertake to update and correct your Personal Information kept on file; and
- Undertake not to retain Personal Information longer than is required by the relevant legislation governing the legal sector.

We need to gather, process, and store your Personal Information for the following reasons:

- To institute legal action on your behalf, as instructed by MiWay Insurance Ltd Short Term Insurance;¹
- To attempt to recover any financial damage which you have suffered due to the incident which led to your short-term insurance claim;
- To facilitate payment in the event of a successful suit
- For audit and record-keeping purposes; and
- In connection with possible requirements by the Information Regulator or other Government agencies allowed by law, legal proceedings, or court rulings.

Any additional information or concerns can be found and raised with the Information Regulator, who can be contacted as shared below, but please feel free to contact Thabile Baloyi (JHB Office), Francois Du Toit (Roodepoort Office) and/or Rochane Hammond (PTA Office) first to discuss any questions or concerns you may have:

Website: <https://www.justice.gov.za/infoereg/>

Tel: 012 406 4818

Email: infoereg@justice.gov.za

Client

Date

¹ This instruction is in terms of the Law of Subrogation.